

ANNUAL REPORT

OF THE

TEACHERS' REFRESHER COURSE

COMMITTEE INCORPORATED

2006 – 2007

OUR VISION

TRCC provides inspirational and unique professional development for professional learning communities within and across the education sectors. We empower teachers to reflect on and improve their teaching practice in order to enhance learning.

THE OBJECTIVES OF THE TEACHERS' REFRESHER COURSE COMMITTEE

- ◆ *To improve the quality of teaching and learning in New Zealand education*
- ◆ *To provide appropriate educational programmes for all personnel working in New Zealand education.*
- ◆ *to supplement other forms of in-service teacher education.*
- ◆ *to promote the concept of refresher in-service training courses offered by the Society.*
- ◆ *to promote the concept of education 'for teachers by teachers' in course planning.*
- ◆ *To take account of research into aspects of adult and teacher education.*

Chairperson's Message

It gives me great pleasure to present the sixty-second annual report of the Teachers' Refresher Course Committee.

During the 2006/07 contract year we have run 15 courses, 3 cancelled due to low registrations, and 1 cancelled at the Course Director's request.

It was with regret that we farewelled Colleen McClymont, and wished her well as she ventured overseas. Thank you to those of you who took the time to come and say farewell.

A new appointment was made, and Laura Collins joined the permanent team of two. An enormous vote of thanks needs to go to Chris Mitchell in agreeing to the development of changes to her job description allowing TRCC to utilise the skills and expertise within the office. I would like to acknowledge the fabulous job that Laura and Chris do in making everyone's job so much easier, and it's a pleasure to work alongside them both.

This has been a year of change and transformation within the office with the installation of the new carpet, computer upgrades are in the pipeline to cope with the increasing need for faster and more efficient systems, and we are looking into updating our website.

Our professional development this year was provided by Martin Henry, our liaison person from the Ministry of Education, and looked at (BES) Best Evidence Synthesis. This was timely and provided us with food for thought. Thank you to Martin Henry for his support of the work we are doing, and the suggestions given for the courses being offered in the next contract year. Our review meeting gave both parties a clear idea of the previous year's successes, and helped us look forward, thus making clearer links between the two groups.

Once again we have been well supported by the three teacher unions, NZEI, PPTA and ASTE who have continued to play an active role in the life of TRCC.

During the year Phillipa Hart-Smith (ASTE) resigned from the committee after many years work and her contributions were acknowledged at a dinner held for her during the year.

We have received 3 more resignations from Anne Coster (PPTA), Anita Mortlock (ASTE), and Kate Thornton (NZEI). Anita Mortlock has decided to step down at his stage to focus on work, and her children, and sees herself returning in the future. Anne Coster has decided to step down due to an increase in work commitments.

Kate Thornton has resigned after giving eight years of her expertise to our committee, as well as directing courses during this time. Her contacts and historical knowledge will be missed, and I personally would like to acknowledge the support she has given to me in my role as Chair.

A special thank you to Marie Dawson for the extra work she is doing as Treasurer, we acknowledge the increase in her job, due to changes made within the office.

Thank you to the Committee for the enormous amount of work you do not only in attending fortnightly meetings, but also in providing the support and expertise as liaison people at the courses you support throughout the year. It's always good to be able to have laughs together as we celebrate the successes of those courses already presented, and those to come.

The 2008/ 09 contract year promises to be an exciting one, with a good range of courses covering all sectors. It is also pleasing to have the Pasifika strand alive and well, and we look forward to working more with this lively and enthusiastic group of teachers.

For those of you leaving the Committee I wish you well, and to those of you continuing the work, well done. It's always true what people say about the fact you often get more back than you put in.

Kia Kaha

THE TEACHERS REFRESHER COURSE COMMITTEE
Membership at 30 June 2007

NZEI / Early Childhood: Paula Hunt, Diane Lawrence and Kate Thornton
NZEI Primary: Lisa Cross, Olivia Sisley and Marie Dawson
PPTA: Anne Coster, Hamish Davidson and Kathryn Levy
ASTE: Juliet Combs, Anita Mortlock, Kaye Brunton, Avatar Loooparg and Susan Stevens

Chairperson: Diane Lawrence
Deputy Chairperson: Hamish Davidson and Anne Coster
Treasurer: Marie Dawson

Secretariat: Laura Collins Executive Officer
Chris Mitchell Office Administrator

TEACHERS REFRESHER COURSES - JULY 2006 - JUNE 2007

Appendix A attached to this report is a summary of the 14 courses run during this period of time.

Participation:

2001/2	2002/3	2003/4	2004/5	2005/6	2006/7
712	716	552	1182	976	763

Timing: With three exceptions, all courses were held during school holidays. The exceptions were *Cutting it Fine and Radio Show NAME Workshops and AP/DP Training.*

Courses offered during the 2006/7 year were as follows:

July	September/October	January	April	May	June
2	5	1	4	2	1

The average course attendance was 50.87

Duration: Again the length of courses has been flexible. Traditionally we have had courses of 4-5 days though the planning committees may vary these to suit the particular requirements of their course. The duration of each course this year was as follows:

No of Days:	2	3.5	4	4.5
No of Courses:	4	6	4	1

Teachers' Comments

- This has been a fantastic next step for me. All courses were totally relevant and challenged me and inspired me in my next step for ICT. *Shift Over Peter Jackson*
- Before I came I was avoiding the video camera, now I have more confidence to use it. I was really interested in using it to enhance children's learning and for involving parents. *Shift Over Peter Jackson*
- Great balance of speaker/workshop and choice of content. 'Aspirational' content and Inspirational speakers and topics. *Sharpen your Pencil for Graphics Education*
- The links I made between different speakers' messages and my ongoing KTOTP journey. Loved the immersed Tikanga. I also learnt heaps from informal chats with all these national colleagues. *Dramatic Arts of Early Childhood*
- Learning about Maori Protocols, learning about Maori culture and musical instruments was amazing. The dance/movement sessions with Jo Hodson were significant. *Dramatic Arts of Early Childhood*
- The dance and workshops were all tremendous, the arts were brilliant and Mere is an awesome role model to us all. Thank you for this life time experience, we look forward to your next course. *Hawaiki Ki Aotearoa*
- Raranga, Kani Kani, Korero. There has been something of interest in each, but most of all it was fun! *Hawaiki Ki Aotearoa*
- The presentation of simple methods of accessing the products of picaxe. Sharing skills, ideas, schemes and relevant information. *Convergence – getting it together with electronics*
- Seeing how learning in electronics is implemented into a programme of learning. *Convergence – getting it together with electronics.*
- Underlying theme 'Ko te tamiti he pohatu māpuna o te ao' – Child is a gem of humanity. Strong research messages intertwined with Maori world view. *Gifted Maori Learners*
- Looking at the 'nuts and bolts' e.g. why students continue with languages and practical activities enabling us to think about our own departments. *Taking the Lead in Languages*
- As a new HOD of Languages I found this course very useful. Most topics such as 'taking the lead in self review and external review' & 'effective communication'...are significant for my professional development. *Taking the Lead in Languages*
- Great to see how many familiar literary resources are/can be used by teachers in their Science programmes. *Enhancing Science Understanding through Literacy*
- Ideas to enhance the teaching of Science – most importantly how 'easily' Science can be integrated into other subjects. *Enhancing Science Understanding through Literacy*
- Contacts established. Excellent classroom resources provided, opportunities set up, strategies and management tips – very useful. *Plain Ag / Hort*
- All of it! *Plain Ag / Hort*
- Feeling safe to have a go and just jump in! *Ms Apple Mac & the Flying ICT Circus*
- Learning how to use ICT to document children's learning in new and interesting ways. *Ms Apple Mac & the Flying ICT Circus*
- Basics of teaching film – learning about Final Cut, practical filming, we never get to do this in our own time. *Cutting it Fine NAME Workshop*

FINANCE AND STATISTICS

The total turnover for the 2006/7 financial year was \$658,601 (GST exclusive)

The Contract with the Ministry of Education, plus a one-off grant of \$5000 GST exc, to assist with the *Survive and Thrive* course, provided the following funding:

Grant:	\$443,904	
GST		<u>\$55,488</u>
Total		\$499,392
Forward payments through the TRCC office from course participants for accommodation, course fees, meals and facilities and sundry payments:		
	\$203,893	
GST		\$25,486
Total		\$229,379
Interest	\$10,804	
GST		Nil
Total		\$10,804
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Total Turnover (GST exc)	\$658,601	
GST		\$80,974
Total (GST inclusive)		\$739,575
Budget for 2006/7 from Ministry of Education		
Total	<u>\$443,904</u>	
GST	55,488	
Total Government Grant*	<u>\$499,392</u>	

Courses offered through the year	19
Courses run through the year	15
Average length of courses (days)	3.30
Number of teachers attending courses	763
Equivalent actual number of professional development days	3324
Number of courses run under the Maori Education Option	3
Number of courses run under the Pasifika Option	0

Conclusion

Thank you to everyone involved in the sixty-second year of the operation of TRCC. We look forward to another successful year in 2008.

Diane Lawrence
Chairperson

Courses offered in the 2006 - 2007 year

Course	<u>Number attending</u>	<u>Course Director</u>	<u>Venue</u>
July 2006			
Shift Over Peter Jackson	51	Wendy Lee	St Cuthberts' Auckland
Sharpen Your Pencil	49	Steward McKissock	Epsom Girls' Auckland
September/October 2006			
The Dramatic Arts of Early Childhood	74	Roxana Jones	Waikawa Marae Picton
Hawaiki Ki Aotearoa *	42	Ihipera Kerr & Janine Tahau	Te Tuahuru Marae Mahia
Convergence – getting it together in Electronics & Technology	60	Les Black	St Andrew's Christchurch
Celebrating Gifted Māori Learners *	23	Laura Hawksworth & Leeanne Shepherd	Tōku Māpihi Maurea Kura Kaupapa Māori
Hui Tane 2 *	150	Titoki Black	Matakana Island
January 2007			
Taking the Lead in Languages	34	Anne Jacques	Devon Hotel New Plymouth
April 2007			
Enhancing Science Understanding	67	Ian Milne	Auckland University
Enhancing Science Understanding	68	Warren Bruce	Christchurch College of Education
Plain Ag/Hort	49	Mark Burt	Lincoln University Canterbury
Ms Apple Mac & the Flying ICT Circus	46	Wendy Lee	Kings' College Auckland
May 2007			
Cutting it Fine NAME Workshop	18	Deborah Thompson	Pakuranga College
Radio Show NAME Workshop	5	Gordon Lawrence	Auckland
June 2007			
AP/DP Training	28	Hamish Davidson	Stella Maris Wellington

Courses marked * were Maori courses attracting a double weighting for teachers attending