

Teachers Refresher Course Committee
Income and Expenditure
PLD Forecast 2019 5+7

	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income from Activities													
MoE Contracts	35,230	35,230	35,230	35,230	35,230	35,230	35,230	35,230	35,230	35,230	35,230	35,230	422,760
Course Fees	38,064	209	(406)	54,144	12,730	-	-	-	-	100,800	20,160	-	259,500
Interest received	9	46	7	9	8	-	-	-	-	-	-	-	144
Sundry Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	73,303	35,485	34,831	89,383	47,968	35,230	35,230	35,230	35,230	136,030	55,390	35,230	682,404
Expenses													
PLD Course Expenses													
Accommodation & Catering	39,182	913	-	34,606	4,445	-	-	-	-	81,039	16,948	-	204,237
Conference Bags	-	-	-	-	-	-	-	-	-	-	-	-	7,440
Contingency	-	-	-	-	-	-	-	-	-	900	300	-	2,400
Contractor - Presenters	183	-	-	-	2,870	-	-	-	-	-	-	-	-
Course Expenses	560	173	1,475	75	-	-	-	-	-	-	-	-	-
Equipment Hire	1,988	-	-	1,229	(291)	-	-	-	-	8,700	2,000	-	10,300
Gifts & Koha	2,159	-	-	959	-	-	-	-	-	2,000	500	-	6,000
Honoraria - Courses	7,500	300	217	6,850	(2,800)	-	-	-	-	15,950	4,000	-	27,000
Photocopying - Course Materials	-	-	-	1,514	281	-	-	-	-	900	300	-	6,100
Planning Committee	2,919	261	(2,116)	5,259	521	-	-	-	-	6,000	2,000	-	14,300
Powhiri	-	-	-	260	-	-	-	-	-	2,000	-	-	2,000
Travel	28,776	(47)	(2,161)	19,533	6,332	-	-	-	-	43,486	8,857	-	108,650
Venue Hire	7,252	-	-	5,952	(174)	-	-	-	-	11,600	2,500	-	28,500
Total PLD Course Expenses	90,519	1,600	(2,585)	76,237	11,184	-	-	-	-	172,575	37,405	-	416,927
Total Direct Costs	90,519	1,600	(2,585)	76,237	11,184	-	-	-	-	172,575	37,405	-	416,927
Surplus Before Overheads	(17,216)	33,885	37,416	13,146	36,784	35,230	35,230	35,230	35,230	(36,545)	17,985	35,230	265,477
Overheads													
ACC	376	-	-	-	-	-	-	-	-	-	-	-	376
Accounting Fees	-	2,380	2,985	1,435	1,315	1,083	750	-	250	-	500	1,000	7,050
Advertising & Publicity	285	47	388	115	-	12	12	12	452	12	12	452	1,904
Audit Fees	-	-	(669)	-	-	-	-	-	-	-	-	3,125	3,125
Bank Charges	24	-	-	9	-	-	6	-	-	6	-	-	41
Bad Debts Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Cleaning	111	-	152	5	147	74	78	74	78	74	78	74	913
Computer Expenses	456	651	1,499	1,138	432	634	557	557	557	557	557	557	8,078
Contingency - Overheads	-	-	-	-	-	100	100	100	100	100	100	100	1,200
Depreciation	268	268	268	268	268	268	268	268	268	268	268	268	3,216
Electricity	91	143	135	130	138	90	90	90	90	90	90	90	1,313
General Expenses	-	-	-	-	-	35	10	10	10	10	10	10	145
Governance	-	-	-	185	231	2,144	67	67	67	67	67	67	2,881
Insurance	-	-	-	619	-	-	-	-	-	-	-	-	675
Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Lease Expenses	35	35	47	47	47	47	47	47	47	47	47	44	560
Loss on Disposal	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	2	274	32	107	52	50	50	50	50	50	50	50	600
PLD Committee	-	139	166	115	590	3,055	455	555	555	555	555	555	9,060
Printing, Post & Stationery	820	618	265	(949)	65	362	362	483	362	362	362	358	4,460
Recruitment	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	15,678
Repairs & Maintenance	-	-	-	-	26	50	50	50	50	50	50	75	650
Salaries	9,106	9,832	14,205	17,848	9,849	24,112	15,340	10,299	10,649	10,299	10,299	10,649	133,883
Staff Development	-	-	-	60	46	150	-	-	150	-	-	150	600
Staff Travel	-	-	-	-	271	100	100	100	100	100	100	100	1,200
Strategic Reviews	-	-	-	-	-	-	-	-	-	-	-	-	-
Telephone	176	229	302	422	229	215	215	215	215	215	215	215	2,574
Website	1,506	240	1,030	209	1,828	240	240	240	240	240	240	240	2,880
Total Overheads	14,563	16,163	22,112	23,070	16,841	34,128	20,104	14,524	15,597	14,409	14,907	19,486	203,062
Net Surplus/(Deficit)	(31,779)	17,722	15,304	(9,924)	19,943	1,102	15,126	20,706	19,633	(50,954)	3,078	15,744	62,415